

Memo

To: King County Affordable Housing Committee Members
From: McCaela Daffern, Regional Affordable Housing Implementation Manager
cc: Housing Interjurisdictional Team
Date: September 15, 2023
Re: Draft 2024 Affordable Housing Committee Work Plan

Purpose of September 21 AHC Meeting

At the September 21 Affordable Housing Committee (AHC or Committee) meeting, members will have ten minutes to discuss provide input on a draft 2024 AHC work plan (see Exhibit A). AHC staff will incorporate member feedback into a revised draft for consideration and potential adoption by the AHC at the November 16 meeting. AHC staff developed the work plan in consultation with the AHC Chair and Housing Interjurisdictional Team. Reference Exhibit B for a likely schedule of AHC meeting topics to implement the recommended work plan.

Background

The AHC of the Growth Management Planning Council (GMPC) serves as a regional advisory body that recommends action and assesses progress toward implementation of housing-related components of comprehensive plans and functions as a point of coordination and accountability for affordable housing efforts across King County. The AHC adopts annual work plans to guide its efforts.

Staff prepared a draft 2024 work plan that prioritizes Committee and staff time for activities that:

- implement plan review and data monitoring commitments made by the AHC and GMPC in recent amendments to the Countywide Planning Policies;
- advance priorities of communities most disproportionately impacted by housing cost burden;
- clarify the Committee's core purpose and function;
- encourage the state and federal governments to partner in meeting Committee goals; and
- are activities the AHC, staff, and other partners have the time to execute.

This resulted in the following seven work plan items, detailed in Exhibit A:

1. Execute a housing-focused comprehensive plan review program
2. Update the existing Regional Affordable Housing Dashboard
3. Inform and potentially approve method of comparing annual jurisdictional progress to plan for and accommodate housing need
4. Inform revisions to the Regional Affordable Housing Dashboard
5. Collaborate with the Community Partners Table to advance housing priorities of communities most disproportionately impacted by housing cost burden
6. Recommend AHC charter amendments and/or other governance structures to the Growth Management Planning Council to improve AHC effectiveness in meeting its goals
7. Support state and federal affordable housing solutions

Exhibit B demonstrates the AHC and staff's capacity to carry out the plan this year.

Exhibit A: Recommended 2024 Affordable Housing Committee Work Plan

- 1. Execute a housing-focused comprehensive plan review program**
 - AHC staff will offer technical assistance to jurisdictions on how to craft comprehensive plan updates that are consistent with the King County Countywide Planning Policies (CPP) Housing Chapter and meet the AHC’s recommended housing-focused comprehensive plan review standards. Technical assistance will include a finalized plan review manual, a webinar, and individual meetings with jurisdictional staff.
 - The AHC will review the draft comprehensive plans of all jurisdictions in King County not reviewed in 2023.
 - The AHC may consider and implement changes to the plan review process to improve program effectiveness, if needed.
- 2. Update the existing Regional Affordable Housing Dashboard**
 - AHC staff will develop a survey to understand what housing-related tools and incentives local jurisdictions use and to collect data on jurisdictions’ income-restricted housing stock.
 - AHC staff will update the current Regional Affordable Housing Dashboard with survey results.
- 3. Establish method of comparing annual jurisdictional progress to plan for and accommodate housing need**
 - The AHC will provide input on and potentially approve AHC staff proposals to compare jurisdictional progress on planning for and accommodating housing needs each year (“a comparative standard”).
- 4. Inform revisions to the Regional Affordable Housing Dashboard**
 - AHC will provide input on necessary revisions to the Regional Affordable Housing Dashboard, so that it displays standardized benchmarks, housing data trends, and the AHC-developed comparative standard (work item 3) to assess local progress on planning for and accommodating housing need, in collaboration with the Housing Interjurisdictional Team and the Community Partners Table (Table).
 - AHC staff will develop an updated jurisdictional survey to collect necessary data for the revised dashboard, which staff anticipate will launch in mid-2025.
- 5. Collaborate with the Community Partners Table to advance housing priorities of communities most disproportionately impacted by housing cost burden**
 - The Table will continue to meet and offer recommendations to the AHC that reflect the housing priorities of their communities.
 - The Table will inform AHC staff’s work to develop a method of comparing jurisdictional progress on planning for and accommodating housing needs and to revise the Regional Affordable Housing Dashboard.
 - The Table will recommend to AHC staff how they can improve their approach to review of comprehensive planning strategies intended to identify and repair harms to Black, Indigenous, and People of Color communities and develop recommendations for equitable comprehensive planning community engagement processes.
- 6. Recommend AHC charter amendments and/or other governance structures to the Growth Management Planning Council to improve AHC effectiveness in meeting its goals**

- Since 2019, the AHC Charter directed the Committee to advance actions within the Regional Affordable Housing Task Force Action Plan. The Growth Management Planning Council must update the AHC charter to reflect the Committee's role in comprehensive plan review and monitoring and increasing accountability to plan for and accommodate housing needs.

7. Support state and federal affordable housing solutions

- The Committee will monitor the status of their 2024 state and 2023 federal legislative priorities, determine whether work plan adjustments are needed based on this review, and potentially adopt 2025 state and federal legislative priorities.

Exhibit B: Potential 2024 Affordable Housing Committee Meeting Schedule

Date	Topics
February	<ul style="list-style-type: none"> • Report out from Community Partners Table on emerging priorities • Approve draft comprehensive plan review comment letters • Provide input on proposal for comparing jurisdictional progress to plan for and accommodate housing needs • Briefings on: <ul style="list-style-type: none"> ○ AHC member appointments ○ 2024 state legislative session update
March	<ul style="list-style-type: none"> • Report out from Community Partners Table on emerging priorities • Approve draft comprehensive plan review comment letters • Provide input on preliminary ideas for new dashboard structure • Briefing on 2024 state legislative session wrap-up
April	<ul style="list-style-type: none"> • Report out from Community Partners Table on recommended improvements to review of comprehensive planning strategies intended to identify and repair harms to Black, Indigenous, and People of Color communities and equitable comprehensive planning community engagement processes • Approve draft comprehensive plan review comment letters • Provide input on revised proposal for measuring jurisdictional progress to plan for and accommodate housing needs
May	<ul style="list-style-type: none"> • Report out from Community Partners Table on emerging priorities • Approve draft comprehensive plan review comment letters • Provide input on refined ideas for new dashboard structure
June	<ul style="list-style-type: none"> • Report out from Community Partners Table on emerging priorities • Approve comments on draft comprehensive plan review letters • Provide input on draft recommended AHC charter amendments for GMPC consideration
July	<ul style="list-style-type: none"> • Report out from Community Partners Table on emerging priorities • Approve: <ul style="list-style-type: none"> ○ Draft comprehensive plan review comment letters ○ Method for compare jurisdictional progress to plan for and accommodate housing needs • Provide input on revised draft recommended AHC charter amendments for GMPC consideration
August	<ul style="list-style-type: none"> • Report out from Community Partners Table on emerging priorities • Approve: <ul style="list-style-type: none"> ○ Draft comprehensive plan review comment letters ○ Recommended AHC charter amendments for GMPC consideration • Briefing on status of 2023 AHC federal legislative priorities

September	<ul style="list-style-type: none"> • Report out from Community Partners Table on emerging priorities • Approve draft comprehensive plan review comment letters
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October	<ul style="list-style-type: none"> • Report out from Community Partners Table on emerging priorities • Approve draft comprehensive plan review comment letters • Provide input on: <ul style="list-style-type: none"> ○ Draft 2025 AHC state and federal legislative priorities ○ Draft 2025 AHC work plan
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November	<ul style="list-style-type: none"> • Report out from Community Partners Table on emerging priorities • Approve: <ul style="list-style-type: none"> ○ Draft comprehensive plan review comment letters ○ Draft dashboard redesign proposal
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December	<ul style="list-style-type: none"> • Final report out from Community Partners Table members • Approve: <ul style="list-style-type: none"> ○ Draft comprehensive plan review comment letters ○ 2025 AHC state and federal legislative priorities ○ 2025 AHC work plan
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